



RESIDENTIAL ENERGY CONSERVATION PROGRAM (RECP) EXEMPTION & WAIVER PROCEDURES

Wounded Warriors

Wounded Warrior program enrollees are **exempt** from the RECP contingent upon a resident request for exemption and validation of enrollment in their respective Service program (US Navy Wounded Warrior Program (Safe Harbor); US Air Force Wounded Warrior Program (AFW2); US Army Wounded Warrior Program (AW2); and US Marine Corps Wounded Warrior Regiment).

Process

1. Resident submits the official RECP Waiver Request form to the Navy Region Southwest RECP Coordinator. Forms are available at www.navylifesw.com/recp, the Housing Welcome Center or Lincoln Military Housing District Offices.
2. The RECP Coordinator validates enrollment with the Wounded Warrior program.
3. Exemptions will commence immediately upon approval.
4. The RECP Coordinator will notify Lincoln Military Housing of approved exemptions.

Military Residents with Qualified Medical Conditions

Residents who consume above normal amounts of electricity as a direct result of a qualified, documented medical condition may **request a waiver** from participation in the RECP. Contact the Navy Region Southwest RECP Coordinator for additional guidance on qualifying medical conditions and devices.

Process

1. Resident and/or dependent submits the official RECP Waiver Request form signed by a Medical Doctor (MD) or Doctor of Osteopathy (DO) to the RECP Coordinator. The form must indicate the type of medical device needed or condition requiring excess electricity. Forms are available at www.navylifesw.com/recp, the Navy Housing Office, or a Lincoln District Office.
2. Medical information will be validated.
3. Approved waivers will apply to the billing cycle in place when the approval is granted.
4. The RECP Coordinator will notify Lincoln Military Housing of approved waivers.

Civilians

The Navy's RECP Exemption and Waiver process does not apply to civilians. Lincoln Military Housing is solely responsible for the waiver determination for current residents.

Navy Region Southwest RECP Coordinator:

David Neill, PPV Coordinator
937 North Harbor Drive, Building 1, 4th Floor
San Diego, CA 92132
david.neill@navy.mil
Office: (619) 532-2561
Fax: (619) 532-4470

Residents are encouraged to submit the forms via email or fax. As a last resort, the forms may be dropped off at the local Housing Welcome Center.



RECP

RESIDENT ENERGY CONSERVATION PROGRAM

Navy Privatized Housing Wounded Warrior Exemption for the Resident Energy Conservation Program (RECP)

COMPLETE THIS PAGE FOR WOUNDED WARRIOR EXEMPTIONS (Please Print)

Name of Wounded Warrior: _____

Service: _____ Rank: _____ Last Four of SSN: _____

Duty Station: _____

Neighborhood Name: _____

Home Address: _____

Mailing Address (If Different): _____

Home Phone: (_____) _____ Work/Cell Phone: (_____) _____

Email: _____

EXEMPTION: Someone in my household is enrolled in a Service Wounded Warrior program. This information is provided to initiate an exemption from RECP.

Signature of Wounded Warrior: _____ Date: _____

Name of Military Resident Sponsor (If Not Wounded Warrior): _____

Signature of Military Resident Sponsor: _____ Date: _____

Return completed form to your Housing Service Center (HSC):

Find your HSC contact information online at www.cnrc.navy.mil/HousingQuickReference.

GENERAL PURPOSE PRIVACY ACT STATEMENT

PART A – IDENTIFICATION OF REQUIREMENT

1. REQUIRING DOCUMENT

Department of the Navy System of Records Notice NM11101-1, DON Family and Bachelor Housing Program (73 Federal Register 17334, April 1, 2008)

2. SPONSOR CODE

CNIC Regional Housing Authorities

3. DESCRIPTIVE TITLE OR REQUIREMENT

NAVY PRIVATIZED HOUSING WAIVER REQUEST FORM FOR EXEMPTION FROM THE RESIDENT ENERGY CONSERVATION PROGRAM (RECP)

PART B – INFORMATION TO BE FURNISHED TO INDIVIDUAL

1. AUTHORITY:

10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; 10 U.S.C. 2831, Military Housing Management Account; DOD 4165.63-M, DoD Housing Management

2. PRINCIPLE PURPOSES:

To receive information necessary to process an individual's request for exemption from participation in the Resident Energy Conservation Program throughout Navy privatized housing.

3. ROUTINE USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or the information contained therein may specifically be disclosed outside the DoD as routine use pursuant to 5 U.S.C. 552a(b)(3) to local privatized housing property managers for the proper accounting of gas and/or electric utilities charges to the individual's account.

4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT OF INDIVIDUAL NOT PROVIDING INFORMATION:

The disclosure of the personally identifiable information (PII) and/or personal health information (PHI) required by this form is voluntary. However, the failure of an individual (or of an individual's doctor) to disclose the information required by this form may have the likely negative consequence of the individual's request being disapproved for exemption from participation in the RECP program.

PART C – IDENTIFICATION OF FORM/REPORT/OTHER REQUIREMENT

1. FORM NO./REPORT CONTROL SYMBOL/OTHER IDENTIFICATION

INTERIM RECP WAIVER REQUEST

PRIVACY ACT STATEMENT