



## NAVY REGION SOUTHWEST FLEET & FAMILY READINESS



### **NON-APPROPRIATED FUNDS (NAF) VACANCY ANNOUNCEMENT**

<b>Vacancy Announcement Number</b>	<b>OC-SW-148</b>
<b>Job Title, PPlan, Series, &amp; Grade</b>	Recreation Aid (Lifeguard)/Recreation Assistant (Swim Instructor), NF-0189-01/02
<b>Location</b>	Naval Base Point Loma, CA
<b>Status</b>	All
<b>Pay Range</b>	\$11.00 - \$14.00 Per Hour
<b>Opening Date</b>	13 April 2017
<b>Closing Date</b>	Open Continuous - Open Until Filled
<b>Who May Apply</b>	All Sources- Relocation Expenses Not Authorized

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**BRIEF DESCRIPTION OF DUTIES** This position is located in the Aquatics Branch of the Morale, Welfare and Recreation Department in the Southwest Region. This is a developmental position comprised of three levels:

*Level 1 – NF-01 Lifeguard Trainee.* This is an entry level position for those hires without current certifications. Once certification is complete, they may be non-competitively transferred to the next level. This level does not perform any lifeguarding duties until certified and must complete all such training within 30 days of hire.

*Level 2 – NF-01 Lifeguard.* The primary purpose of this position is to ensure the safety of the patrons using the swimming pools, enforcing rules, regulations and providing assistance as needed.

*Level 3 – NF-02 Recreation Assistant/Water Safety Instructor (WSI).* This position is primarily responsible for teaching a variety of levels of swim classes, ensuring the safety of the students enforcing water rules and regulations of the pool-going public.

**Performs other duties as assigned.**

#### **QUALIFICATIONS REQUIRED**

- Must be able to communicate clearly and effectively both verbally and in writing in English
- Must meet Federal Employment suitability requirements and successful completion of background investigation. Background Investigations are conducted using fingerprint identification and completion of background inquiry forms.

#### *Knowledge Required by the Position – Level 1*

- Must perform a 300-yard continuous swim using the front crawl, breaststroke or a combination of both. Swimming on the back or side is not permitted. Swim goggles are allowed.
- Must tread water for 2 minutes without support and without stopping. When treading, only the legs can be used. Candidates should place their hands under the armpits. The head must remain above the surface of the water.
- Must swim distance of 20 yards with a 10-pound object at a depth of 7 to 10 feet. Goggles are not allowed for this event.
- Within 1 minute and 40 seconds:
- Swim 20 yards, starting in the water (the face may be out of the water).
- Surface dive, feet first or head-first, to a depth of 7 to 10 feet to retrieve a 10-pound object.
- Return to the surface and swim 20 yards to return to the starting point with both hands holding the object and keeping the face at or near the surface so they are able to get a breath (may not swim the distance under water).
- Exit the water without using a ladder or steps.

#### *Knowledge Required by the Position – Level 2*

- Currently certified in Lifeguard Training, CPR for the Professional (Title 22) and Standard First Aid by the American Red Cross or equivalent.
- Ability to pass both a skills and written test and swim 300 yards.
- Ability to size up emergencies and adopt effective courses of action.

- Ability to communicate both verbally and in writing. Ability to understand and comprehend rules, regulations, policies and procedures.
- Ability to maintain excellent public relations and capably exercise control over a group of people. Uses tact when interacting with the public and staff.
- Understands, practices and teaches water safety, emergency response, and life support.

*Knowledge Required by the Position – Level 3*

- Currently certified in Lifeguard Training, CPR for the Professional (Title 22) and Standard First Aid by the American Red Cross or equivalent and Water Safety Instructor (WSI).
- Ability to pass both a skills and written test and swim 500 yards. Successfully demonstrates swimming technique for basic strokes.
- Ability to size up emergencies and adopt effective courses of action.
- Ability to communicate both orally and in writing. Ability to understand and comprehend rules, regulations, policies and procedures.
- Ability to maintain excellent public relations and capably exercise control over a group of people. Uses tact when interacting with the public and staff.
- Understands, practices and teaches water safety, emergency response, self-survival and life support.
- Knowledge, practice and compliance with safe handling, storage and disposal policies related to hazardous materials and bio-hazardous materials. Routinely uses personal protection equipment provided.

**HOW TO APPLY** Submit a NAF employment application to the NAF Human Resources Office, Building 3210, Anchors Catering and Conference Center, Naval Base, San Diego, 2375 Recreation Way, San Diego, California 92136-5518 or fax to (619) 556-9537. Applications may also be submitted via email to [mwr.hr.dept@mwrsw.com](mailto:mwr.hr.dept@mwrsw.com). Submitted applications will be retained for 90 days. For more information, visit our website at <http://navylifesw.com/sandiego/about/jobs/>. Applicants who do not meet the above requirements or submit all required forms may not be considered. Due to volume of applications received, applicants may not be notified of non-selection. **As a condition of employment participation in direct deposit/Electronic Fund Transfer upon employment is required.**

Dept. of the Navy NAF is **an equal employment opportunity employer**. All qualified candidates will receive consideration without regard to race, color, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factors. Reasonable accommodations are provided to applicants with disabilities. If reasonable accommodation is needed for any part of the application and hiring process, please contact the Human Resource Office. The decision on granting reasonable accommodations will be on a case-by-case basis.

Navy Region Southwest is a drug-free workplace. The use of illegal drugs by NAF employees, whether on or off duty, cannot and will not be tolerated. Federal employees have a right to a safe and secure workplace. Sailors and their family members have a right to reliable and productive Federal workforce.